

IPAC CANADA
2024 DATES & DEADLINES
MSO = Membership Services Office (info@ipac-canada.org)

DATE - 2024	ACTIVITY	FORWARD TO
JANUARY		
January 18	Chapter Treasurers Spring Accounting	Webinar
January 25	Chapter Presidents Orientation	Webinar
January 31	Board and Committees 2023 Annual Report	MSO
January 31	2023 Chapter Annual Report (see Policy Form #21)	MSO
January 31	Interest Group 2023 Annual Report (see Policy Form #21A)	MSO
January 31	Deadline for 2024 Ecolab Poster Contest entries "Prevent with Intent"	MSO
January 31	Deadline for 2024 Diversity, Equity, Inclusion Poster Contest	MSO
January 31	Deadline: Mentorship Award	MSO
FEBRUARY		
February 2	Chapter Presidents Orientation	Webinar
February 7	Chapter/Interest Group Secretaries Orientation	Webinar
February 9	Deadline: 2024 Diversey Scholarship	Online
February 10	Deadline – Additional Nominations for Board positions Finance Director Physician Director	MSO
February 23	Deadline: 2023 Clorox Scholarship	Online
February 23	Deadline: Abstracts Submissions for 2024 Conference	Online
MARCH		
March 1	Deadline – 2023 Chapter Achievement Submission	MSO
March 1	Deadline: Form 14 Chapter Financial Report	MSO/Treasurer
March 1	Deadline – Nominations for Champions of Infection Prevention and Control	MSO
March 1	Deadline – 2024 Julie Larose Scholarship application	To info@ipac-canada.org
March 22	Chapter Presidents Networking (to be confirmed)	Webinar
March 28	Interest Group Chair Networking (to be confirmed)	Webinar
March 30	Chapter Presidents Networking	Webinar
March 31	Deadline – Certification - Chapter Achievement Award	MSO
March 31	Deadline – 2024 Moira Walker Memorial Award for International Service	MSO
APRIL		
April 1-30	Submissions for October 1/23-March 31/24 CIC/LTC-CIP Award	Online
April 18	Chapter Treasurers Networking	Webinar
MAY		
TBA	Q&A with Board Candidates	Webinar
JUNE		
June 8-9	Strategic Planning, Board and Chapter Presidents, St. John's	
June 9-12	IPAC Canada Annual Conference, St. John's	
June 12	IPAC Canada AGM and Elections, St. John's	
June 20	Interest Group Chair/Co-Chair Orientation	Webinar
June 27	Board of Directors Orientation	Webinar
JULY		
AUGUST		

August 16	Deadline for <u>informal suggestions</u> to Nominating Committee. Positions open in 2025: President-elect Director (Programs & Projects) Director (Standards & Guidelines) Public Representative	MSO
SEPTEMBER		
September 19	Chapter Treasurer Networking	Webinar
September 26	Chapter Presidents Networking	Webinar
September 30	Deadline – Nominations for Honourary Membership and Awards of Merit	Secretary c/o MSO
OCTOBER		
October 1-30	Submissions for April 1/24-September 30/24 CIC/LTC-CIP Award	Online
October 14-18	National Infection Control Week Theme: Prevent with Intent!	
NOVEMBER		
November 7	Chapter Presidents Networking	Webinar
November 21	Chapter Treasurer Fall Accounting	Webinar
DECEMBER		
December 1	Chapter Presidents Fall Update	Webinar
December 20	2025 Chapter Executive and Committee Lists to be sent to MSO	MSO
December 20	Advise of 2025 Chapter Treasurer contact – a requirement of Canada Revenue Agency	MSO
December Date TBA	2025 Slate of Candidates for Board of Directors announced (Deadline for additional nominations: February 14, 2025)	
December 31	Deadline for revisions to 2024-2025 Membership Directory	MSO